



COVID-19 Policy & Procedures for Summer Camps July 6-31, 2020

(Updated June 4, 2020)

[STES Healthy and Safe Environment](#)

St. Thomas Episcopal School follows guidelines for schools/childcare centers provided by Texas Department of State Health Services, Childcare Licensing, Episcopal Diocese of West Texas, Centers for Disease Control and Prevention, Metropolitan health district and other state and local officials. We will continue to monitor the ongoing COVID-19 situation and will communicate any changes that may affect

STES policies, procedures, and operating status. STES is committed to providing a safe and healthy environment. We will continue following the state guidelines for childcare centers to help prevent the spread of any illness as stated in our STES Health Policy posted in the Parent Handbook along with enhanced measures recommended and required during COVID. The additional measures are as follows, but not limited to:

- **Children should stay home from school if they show ANY sign of illness.** STES staff will conduct Health Screenings, which include temperature checks upon arrival and as needed during the day. (See attached CDC/Childcare Licensing requirements for health screening.) Requirements for exclusion due to ANY illness will be modified during COVID.
- **Frequent and scheduled handwashing** will be required of all staff and children throughout the day: upon entering classroom; before/after each activity: art, centers, playground, etc.; before/after meals; before/after potty or diaper change; etc. Increase to the normal handwashing routines at STES.
- **Changes to Physical Environment:** STES will intensify all cleaning, sanitization, and disinfection efforts to include, but not limited to, removal of any items that cannot be sanitized after each use, toys are rotated and constantly cleaned/sanitized, hard surfaces cleaned throughout the day, and daily deep cleaning of all surfaces at start/end of the day. All cleaning products meet CDC guidelines for COVID-19.
- **Physical Distancing Strategies:** STES will adjust activities to limit sharing of items such as toys, belongings, supplies, and equipment. Physical distance strategies include extra spacing between nap mats, seating at tables and circle time, and smaller groups at centers. Children will be assigned to small group classrooms that will remain the same each day. Teachers will be assigned to specific classrooms. As permitted, groups will not be combined during the day. Playground equipment will be sanitized between groups.
- **Masks:** Employees are to consider wearing non-medical grade face coverings coverings (over the nose and mouth). When within close proximity to others, **It is not developmentally appropriate for students younger than five years old to wear masks or face coverings.**
- **Hand Sanitizer:** STES provides hand sanitizer at each entrance and students, teachers, and staff will use it whenever they enter the building. Hand sanitizer will be available in every classroom, and students and teachers will be encouraged to use it frequently.

STES staff will complete ongoing training on health and safety protocols including online COVID training. Staff must follow health policies and will not be permitted to work if they show signs of illness. All staff will sanitize their shoes daily, change clothes/smocks as needed, wear face coverings as required, and follow daily cleaning and handwashing schedule.